

COMMUNITY PAINT OUT PROGRAM HELPFUL HINTS

The Community Paint-Out Program is administered by the City of Vancouver Graffiti Management Program. To conduct a Community Paint-Out, the **Paint Out organizer** must complete the attached “**Information Form**”. The organizer must then have each **property owner** complete the “**Consent Form**”.

The completed “**Information Form**” can be faxed (Attention: Graffiti Management Program) to 604-873-7255 or be brought to City of Vancouver Engineering Services, 507 W Broadway, 5th floor, Client Service Centre.

The completed “**Consent Form**” can be kept on file by the Paint Out organizer for this and future Community Paint Outs.

HELPFUL HINTS

- Written Permission from the property owner must be obtained before a Community Paint Out is conducted. (See form titled “Consent Form – Community Paint Out)
- Paint and basic supplies (brushes, roller, trays etc.) will be provided by the Graffiti Management Program.
- Only walls, facilities or structures that have been targeted by graffiti writers will be approved to be part of the Community Paint-Out Program.
- Volunteer recruitment will be the responsibility of the Community Paint-Out organizer. Please be aware that paint can be messy, people participating in the Paint-Outs should wear clothing and accessories that can get dirty.
- When working near traffic, have volunteers wear safety vests or bright clothing.
- For best results, painting should be done in dry weather.
- Paint or water used to clean painting supplies should not be disposed of by pouring them down storm drains, into the streets or on the ground.
- Painting supplies should be thoroughly cleaned with running water in a sink that will go through the sewage treatment system.
- Unused paint should be resealed for future use.
- Keep a list of your volunteers including their names, address and contact numbers.

Community Paint Out Planner

- The best time to clean graffiti is when you first see it. The faster it is cleaned, the less likely it is to return.
- Walk the area you have targeted for the Paint Out.
- Note the exact address where the graffiti has occurred.
- Speak to the owner/manager of the building and ask if they will clean the graffiti.
- If the owner declines to clean the graffiti, ask if he/she will support your Community Paint Out by signing the “Consent Form” for volunteers to clean the graffiti off of their property.
- If a property owner is not willing to clean the graffiti at all, report the address to a City of Vancouver Citizen Service Representative by dialing 311. At this point the Graffiti Management Program will make the owner aware that there is a City By-Law that requires the graffiti to be removed.
- Call 604-873-7793 to book a date and the “Spread The Paint” van for the Paint Out, also have an alternate date in case the weather does not cooperate.
- The Graffiti Management Program will provide paint and supplies.
- Fax the “Information Form” to 604-873-7255 (Attention: Graffiti Management Program) with your paint and supply order several days in advance. The “Information Form” can also be brought to City of Vancouver Engineering Services, 507 W Broadway, 5th Floor, Client Service Centre if faxing is not an option. The paint and supplies will be dropped off for you at the Paint Out site.
- To remain consistent, only white, brown, beige, black, grey, dark blue and medium blue paint will be supplied. Any special orders on colours will be the responsibility of the property owner.
- Check the Paint Out sites a day ahead for possible obstructions that could be dealt with in advance.
- You may photocopy the “Information Form” and “Consent Form” as many times as necessary for your use.



INFORMATION FORM

(to be filled out by the organizer of the Community Paint Out)

Name of Organization: _____

Contact Name: _____

Mailing Address: _____

Postal Code: _____ Telephone #: _____

Fax #: _____ Date of Paint-Out: _____

Paint required (in gallons): Please note: 1 gallon will cover approximately a 20 x 20 area.

White: _____

Grey: _____

Brown: _____

Dark Blue: _____

Biege: _____

Med Blue: _____

Black: _____

Quantity of Supplies Required:

Rollers: _____

Brushes: _____

Trays: _____

Is there graffiti more then 8 feet high? Yes or No

Special Instructions:

Signature: _____ Date: _____



CONSENT FORM – COMMUNITY PAINT OUT

(To be completed by the property owner)

I, _____, am the owner of the
(Please print – Name of Property Owner/Manager)

property at _____, Vancouver, B.C.
(Please Print - Property Address)

On my behalf, I authorize a Community Paint Out to be conducted at the above address.

Do you wish to have graffiti removed each time a Community Paint Out is held in your area?

YES or NO
(Please circle one)

The community volunteers, nor the City of Vancouver have any obligation (legal or otherwise) in relation to the work performed or the materials or equipment used. Nor are they responsible for any damage inadvertently caused by the community paint-out efforts.

(Signature of Property Owner)

(Date)